Dear Parents & Guardians,

Semester 1 Progress Marks and Comments are now available on the PowerSchool Parent Portal and Mobile App for both parents and students.

The enclosed guide provides step-by-step instructions on how to access progress marks, comments, and assignment results, along with guidance on booking Parent-Teacher Conferences.

November Parent-Teacher Conference Sessions

- Thursday, November 19: 3:30 – 7:45 PM
- Friday, November 20: 9:00 AM – 12:00 PM

In-person conferences are preferred; however, parents may choose to book virtual conferences if desired. Each conference session is five minutes in length. If a longer meeting is needed, please contact the teacher directly to arrange an alternate time.

- **Conference Booking OPENS:** Monday, November 9 at 7:30 AM
- **Conference Booking CLOSES:** Wednesday, November 18 at 11:30 PM

Please consult the enclosed guide for booking instructions. Included is a list of teachers and room locations, colour-coded by area to help you plan your conference schedule efficiently.

Upon booking, you will receive an automated email confirmation for each scheduled conference. To ensure you receive these emails, please add appointments@schoolsoft.ca to your address book or check your junk folder if the emails do not appear in your inbox.

For those choosing virtual conferences, you will receive a reminder email with a link to join each meeting. We will be using Microsoft Teams for our virtual conferences.

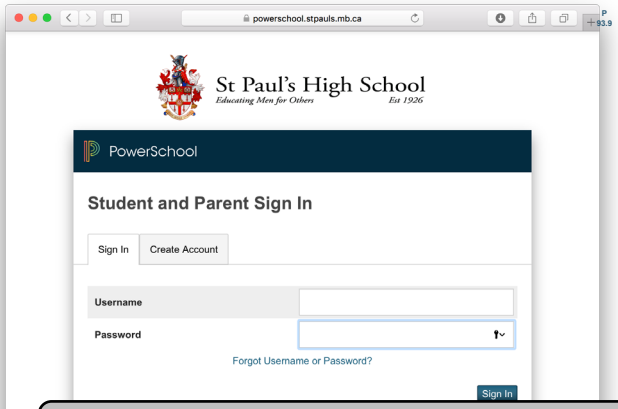
We look forward to seeing you at our Parent-Teacher Conferences and thank you for your ongoing partnership.

Sincerely,

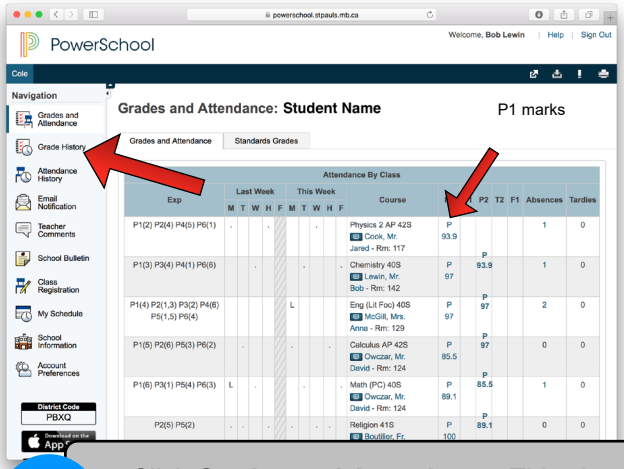
Dr. Rob Puchniak

2200 GRANT AVENUE
WINNIPEG, MB R3P 0P8
(204) 831-2300
contact-us@stpauls.mb.ca
www.stpauls.mb.ca

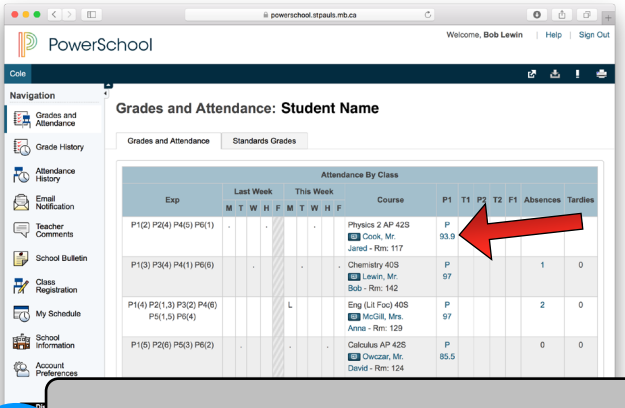
Accessing Progress Report Marks, Comments, and Assignments



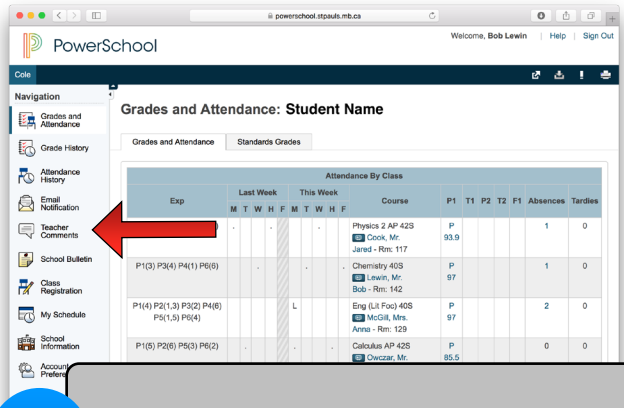
1 Login to the Powerschool Parent Portal.
http://powerschool.stpauls.mb.ca/



2 Click **Grades and Attendance**. This view will display the progress mark (P1) in each of the courses in which your son is enrolled.

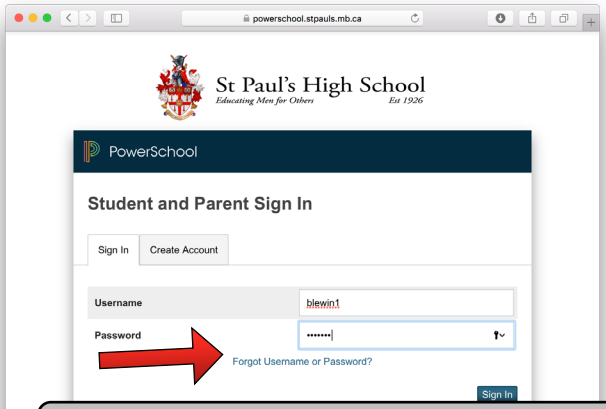


3 Click on a **Course Mark** to view the progress report comment and assignment results for a particular course.



4 Click **Teacher Comments** to view all comments for this progress report (P1).

Did you forget your username or password?

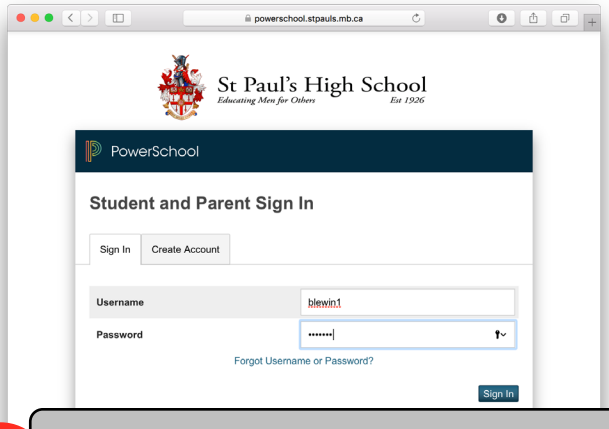


Click **Forgot Username or Password?**
An automated message will be sent to your email address on file with St. Paul's.

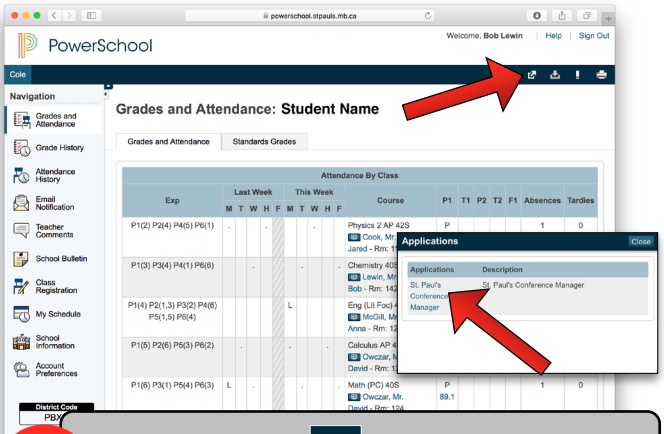
Still having difficulty after password reset?

- As a temporary measure, please ask your son to login to his PowerSchool account and show you his marks, comments, and assignment results.
- Contact Jason Hurton, jhurton@stpauls.mb.ca, for assistance accessing PowerSchool.

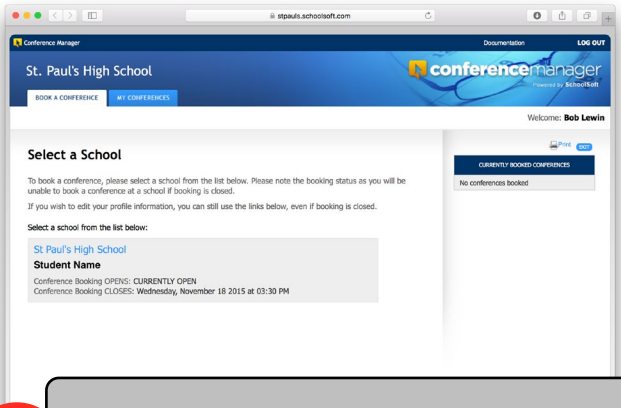
Booking Parent-Teacher Conferences
Parent Instructions



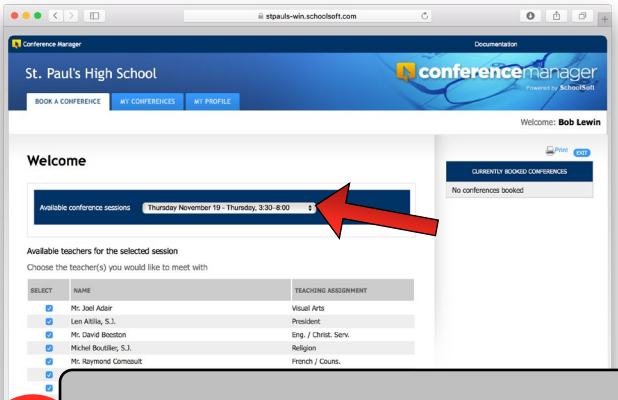
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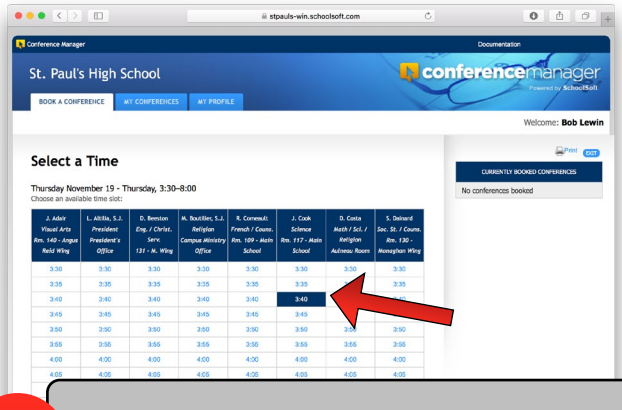
2 Click on the icon ⧉ at the top-right of the window and then click "St. Paul's Conference Manager"



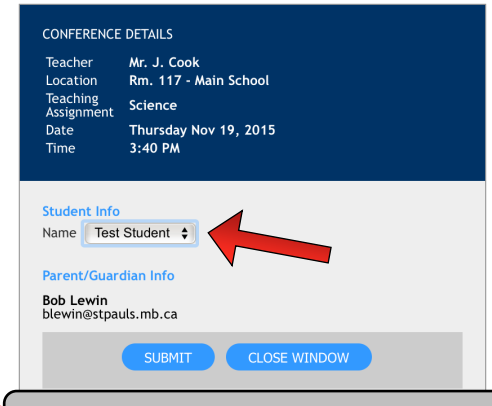
3 Click the school name:
"St. Paul's High School"



4 Select the desired conference session from the dropdown menu, click the teacher(s) you want to meet, then click Next at the bottom of the window.



5 Click an available slot to book an appointment.



6 Choose the name of your child from the dropdown, select conference type, and click submit to confirm your appointment.*

*Please include a phone number when booking virtual conferences. In the event of technical difficulties, the teacher will attempt to contact parents by phone. We will be using Microsoft Teams for virtual conferences.

Locations for Parent-Teacher Conferences - November 19-20, 2026			
#	**Name**	**Meeting Location**	**Location in School**
1	Adair, Mr. Joel	140 (Art Room)	Angus Reid Wing
2	Borges, Mr. Paulo	230	Monaghan Wing - 2nd Floor
3	Broadhurst, Mr. Laurence	B34	Monaghan Wing - Basement
4	Burton, Mr. Euan	119	Main School
5	Cerminara, Mrs. Maria	125	Main School
6	Cook, Mr. Jared	117	Main School
7	Costa, Mr. Denis	124	Main School
8	Dainard, Mr. Stacy	130 (Counsellor Office)	Monaghan Wing - 1st Floor
9	Daman, Mr. Justin	231 (Counsellor Office)	Monaghan Wing - 2nd Floor
10	Doerksen, Mr. Micah	237 (Kairos Room)	Monaghan Wing - 2nd Floor
11	Falvo, Mr. Anthony	234	Monaghan Wing - 2nd Floor
12	Fiebelkorn, Mr. Elias	233 (Counsellor Office)	Monaghan Wing - 2nd Floor
13	Friesen, Mr. Tim	129	Main School
14	Gunn, Ms. Ariella	109 (Campus Ministry Office)	Main School
15	Hancock, Mrs. Michelle	128	Main School
16	Harder, Mr. Andrew	Athletic Director Office	Multiplex
17	Havixbeck, Mr. David	110 (Director of Mission and Ignatian Identity Office)	Main School
18	Higginson, Ms. Joanne	142	Angus Reid Wing
19	Higham, Mr. Ted	B56	Multiplex
20	Hurton, Mr. Jason	108 (VPA Office)	Main School
21	Kerr, Mr. John	126	Main School
22	Klimenko, Mr. Marko	102	Main School
23	Kochanski, Mrs. Cindy	VPS Office	Angus Reid Wing - Cafeteria
24	Kolton, Mrs. Jennifer	133 (Counsellor Office)	Monaghan Wing - 1st Floor
25	Latimer, Mrs. Karen	B32	Monaghan Wing - Basement
26	McGill, Mrs. Anna	131 (Counsellor Office)	Monaghan Wing - 1st Floor
27	McPherson, Mr. James	146	Angus Reid Wing
28	Militano, Mr. Daniel	143	Angus Reid Wing
29	Moore, Mrs. Kathy	103	Main School
30	Mulvihill, Fr. Con	239 (Chaplain's Office)	Monaghan Wing - 2nd Floor
31	Notarianni, Mr. Francesco	241	Monaghan Wing - 2nd Floor
32	Puchniak, Dr. Robert	Principal's Office	Main School
33	Pura, Mr. Peter	236	Monaghan Wing - 2nd Floor
34	Regehr, Mr. Chris	Aulneau Room	Main School
35	Rellinger, Ms. Keana	127	Main School
36	Richardson, Mr. Geoff	104	Main School
37	Ridley, Mr. Oliver	144	Angus Reid Wing
38	Ridley, Mrs. Lindsay	Library	Main School
39	Samyn, Mrs. Diane	118	Main School
40	Semchyshyn, Mr. Tommy	B55	Multiplex
41	Spiring, Mr. Dustin	MP Gym Office	Multiplex
42	Sterner, Mr. Kevin	Murray Hall	Main School
43	Turner, Mr. Devyn	105	Main School
44	Verrelli, Mr. Giovanni	141 (Band Room)	Angus Reid Wing
45	Veselovsky, SJ, Fr. Marc Andre	Assistant Chaplain's Office	Main School – Near Cass Gym