



Principal

St. Paul's High School
Winnipeg, Manitoba

About St. Paul's High School

St. Paul's High School is a Catholic, Jesuit-sponsored school for young men, committed to educating the whole person and forming students as *men for others*. Rooted in the Ignatian tradition, St. Paul's fosters intellectual excellence, spiritual depth, moral courage, and a commitment to faith, justice, and service.

As Western Canada's only Jesuit high school and a member of the Jesuit Schools Network, St. Paul's draws upon a global tradition of Ignatian education that emphasizes *cura personalis* (care for the individual), reflection, discernment, and the pursuit of the *magis* (the greater good) for the greater glory of God.

The Principalship

St. Paul's High School is seeking a Principal who will provide strong educational, spiritual, and operational leadership in service of the school's Catholic, Jesuit mission.

Reporting to the President, the Principal is responsible for the day-to-day leadership of the school, with responsibility for instructional leadership, student life, staff supervision and formation, and the effective operation of academic and co-curricular programs. The Principal works in close collaboration with the President and administrative team to advance the mission, vision, values, and strategic priorities of the school.

This role calls for a faith-filled, relational, and thoughtful leader who understands both the responsibilities of contemporary school leadership and the distinctive character of Jesuit education.

Key Leadership Responsibilities

The Principal is responsible for the following areas:

Mission and Educational Leadership

- Advance the Catholic, Jesuit mission of the school through visible leadership, Christian witness, and engagement with Ignatian pedagogy and formation.
- Foster a culture of reflection, discernment, and care for the whole person among students, faculty, and staff.
- Ensure the academic program is rigorous, well-aligned with Manitoba Education and Early Childhood Learning requirements, and inspired by the Ignatian Pedagogical Paradigm.

Instructional Leadership

- Provide leadership and oversight for curriculum, instruction, assessment, and departmental collaboration.
- Support and supervise Vice-Principals, teachers, and staff through observation, evaluation, and professional growth processes.
- Encourage excellence in teaching while supporting innovation and responsiveness to student needs.

Student Life and Formation

- Oversee student discipline, pastoral care, extracurricular programming, and co-curricular life.
- Ensure a safe, respectful, and well-supervised learning environment.
- Support the formation of students as reflective, compassionate, and engaged young men.

School Operations and Administration

- Implement school policies and procedures aligned with the mission and direction set by the President and Board, and in compliance with Manitoba Education and Early Childhood Learning requirements and Manitoba Catholic Schools standards.
- Oversee admissions, scheduling, communication with parents, and daily school operations.
- Collaborate with the President and administrative team on planning, budgeting, forecasting, financial reporting, strategic initiatives, and school improvement.
- Exercises sound stewardship and management of the financial and physical resources entrusted to the school, aligning resource decisions with strategic priorities and the delivery of a high-quality education.
- Ensures compliance with Manitoba funding regulations and reporting requirements for funded independent schools, with all required submissions completed accurately and within required timelines.

Staff Leadership and Development

- Build a healthy, professional, and mission-aligned staff culture grounded in trust, accountability, and collaboration.
 - Support faculty and staff formation, evaluation, and ongoing professional development.
 - Encourage participation in Jesuit Schools Network programs and ongoing leadership formation.
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Key Leadership Priorities

Through an anonymous staff listening process, several leadership priorities emerged as especially important for this role at this time in the life of the school. The successful candidate will demonstrate the ability to:

- Lead with clarity, humility, and integrity, grounded in the Catholic, Jesuit mission of St. Paul's High School.
- Foster a respectful, collegial, and mission-aligned staff culture, marked by trust, communication, and care for the whole person.
- Balance continuity with thoughtful growth, preserving what is strong while responding prudently to emerging opportunities and challenges.
- Support instructional excellence, while attending carefully to staff workload, wellbeing, and professional growth.
- Navigate change with discernment, sound judgment, and attentiveness to relationships.
- Engage students, staff, and families with presence, consistency, and fairness.

Qualifications and Experience

The successful candidate will demonstrate the following:

- A practicing Catholic who can clearly articulate and model Catholic spirituality, with a demonstrated commitment to Jesuit education and Ignatian spirituality.
- Eligibility for, and ability to hold, a valid Manitoba teaching certificate.
- Significant experience as an educator and school leader, preferably in a Catholic or mission-driven school.
- Demonstrated strength in instructional leadership, staff supervision, and student formation.
- A collaborative leadership style marked by strong interpersonal and communication skills.
- A demonstrated commitment to fostering inclusive, respectful, and welcoming school communities in keeping with Catholic social teaching and the dignity of every person.
- A graduate degree in educational leadership or administration is considered an asset.

Commitment to Human Dignity and Belonging

St. Paul's High School is committed to fostering a community that reflects the Gospel values of dignity, respect, and justice. The school welcomes applicants who will support and advance an inclusive environment that honours diverse experiences, perspectives, and backgrounds within the context of its Catholic and Jesuit identity.

Terms of Appointment

- The Principal is appointed by the President.
 - The first full term of appointment is five years, with the possibility of renewal at the discretion of the President, involving consultation with staff.
 - The anticipated start date is July 1, 2026. The Principal will use the summer period for orientation and planning in preparation for the 2026–2027 school year, which begins in September 2026.
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Compensation

The Principal's salary is aligned with the Winnipeg School Division Principal salary grid and is determined based on school enrollment, in accordance with St. Paul's High School policy.

Pension and Employee Benefits

Pension and employee benefits are provided through Manitoba Catholic Schools Group Services, in accordance with applicable plans and policies.

How to Apply

Application Deadline: Friday, January 30, 2026

Interested candidates are invited to submit the following materials in one PDF:

1. Cover letter outlining your interest in the role and alignment with the mission of St. Paul's High School.
2. Curriculum vitae / résumé.

Applications should be emailed to:

Bob Lewin, President

St. Paul's High School

blewin@stpauls.mb.ca

Please indicate "Principal Application" in the subject line of your email. Application materials should clearly demonstrate how the candidate meets the qualifications for the position. Applicants may request reasonable accommodations related to the materials or activities used throughout the selection process.

References (shortlisted candidates only)

Shortlisted candidates will be asked to provide contact information for professional references (direct supervisors preferred) and one pastoral reference, including Name, Title, Organization/Parish, email, and phone number. The pastoral reference must be from a current or recent pastor, in keeping with the St. Paul's High School Staff Policy Manual and Manitoba Catholic Schools policy.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.
