

# **St. Paul's High School**

## **Academic Procedures and Policies**

### **Semester 2, June 2025**

#### **Academic Failures**

- A student with a final course mark between 45–49% will be eligible for recovery learning.
- A student with a final course mark below 45% will not be eligible for recovery learning and will be required to clear the failure through online distance learning or summer school.
- Students with unresolved course failures after June 30<sup>th</sup> must address the failure(s) before the start of the next school year to remain eligible for re-enrollment at St. Paul's.

#### **Recovery Learning**

- Students will be able to clear a maximum of two failures by participating in recovery learning in a semester or a maximum of three course failures in a school year.
- Recovery Learning for courses terminating in June will occur: **June 23, 25, 26, and 27, 2025.**
- The recovery learning schedule will be finalized and communicated to students based upon numbers of students needing recovery learning and the availability of teachers.
- Students must attend all recovery learning sessions scheduled and complete all learning outcomes identified in their recovery learning plan to obtain course credit.

#### **Incomplete Assignments**

- A major assignment, integral to a course, is applicable for this protocol. Examples include, but are not limited to a major essay, project, or series of smaller assignments such as lab reports.
- A student with incomplete work will be permitted to write his exam, however, all incomplete work must be submitted to the appropriate teacher by **June 20, 2025** to obtain course credit.
  - The course mark will be adjusted and credit awarded when the student successfully completes the required work.
  - If the work is not submitted or does not meet a passing standard, the student will not obtain course credit and will be required to obtain credit through online distance learning or summer school.

#### **Missed Exams**

Students are expected to write exams at the end of each semester as scheduled. Alternate exam dates are to allow students to write missed exams due to illness or other emergencies. A student may be medically excused from writing exams in consultation with the principal.

- A student absent from an exam will receive a course mark of "0" and a letter grade of "DNW".
- The school may require a medical note to excuse student absences during exams.
- The alternate date for missed exams in Semester 2 is **Friday, June 20, 2025.**
- Course marks of students writing missed exams will be calculated according to the category weights specified on the applicable course outline.
- Students medically excused from an exam will receive a course mark based on term work alone. Such exceptions require the principal's approval.
- If there is insufficient term work to assess a final mark, the student will be required to participate in recovery learning or the student may be required to obtain credit through online distance learning or summer school.